

STEELTOWN

COFFEE & TEA

NOW HIRING THE FINEST BARISTAS IN THE EAST BAY

Steeltown Coffee & Tea, the finest espresso bar & coffeehouse in Contra Costa County, is now hiring a part-time barista.

Located in the beautiful, Old Town district in Pittsburg, we are steps away from new restaurants, the marina, and downtown living. We're not your average coffeehouse (not even close), and we're not looking for any run-of-the-mill coffee-slingers. We are searching for the finest baristas in the East Bay.

If you:

- **are at least 18 years old**
- **HAVE PREVIOUS barista or restaurant experience**
- dream about espresso, coffee and/or tea
- possess amazing ninja-like work habits
- love all kinds of people and smile uncontrollably
- enjoy music, arts, and the local community
- laugh at dancing goats
- **have a flexible schedule**
- believe working hard and smart makes you a superstar
- delight others with your energy, attitude and smile
- are exceptionally clean and tidy
- care about the planet and environment

... then this job might be for you!

Drop your completed application at the coffeehouse and we will contact you regarding the next steps.

EMPLOYMENT APPLICATION

We are an Equal Opportunity Employer
Drop this form off at the coffeehouse or
email to: jobs@steeltowncoffee.com



695 Railroad Avenue • Pittsburg, CA

First, tell us a few basic things about you...

Please print and write clearly, we are really interested in getting to know you!

Today's Date Last Name First Name

Nickname

Present Address

No. & Street City State Zip

() - _____ () - _____ _____
Mobile Phone Home Phone Email

Permanent Address (if different from present address)

No. & Street City State Zip

What brings you here?

Position applying for: _____ Part Time Full Time

Why are you applying for work at Steeltown Coffee & Tea? (Think hard, this could be the difference between you and the next applicant! Write as much or as little as you want in the space provided.)

Now, tell us some more...

In 15 words or less, tell us how your friends would describe you:

Have you ever applied to or worked for Steeltown Coffee & Tea before? Yes No

If yes, when? (Approximate date.) _____

Do you have any friends or relatives working for Steeltown Coffee & Tea?..... Yes No

If yes, state name(s) and relationship:

Name

Relationship

Name

Relationship

If hired, would you have a reliable means of transportation to and from work? Yes No

Are you at least 18 years old? (If under 18, hire is subject to verification that you are of minimum legal age.)..... Yes No

If hired, can you present evidence of your U.S. citizenship or proof of your legal right to live and work in this country? Yes No

Are you able to perform the essential functions of the job for which you are applying, either with or without reasonable accommodation? Yes No

If no, describe the functions that cannot be performed.

OK, now tell us where you went to school...

Education, Training and Experience

School	Name / Address	# of Years Completed	Did you Graduate?		Degree or Diploma
High School	Name:		Yes	No	
	City: State:				
College / University	Name:		Yes	No	
	City: State:				
Vocational / Business	Name:		Yes	No	
	City: State:				
Health Care Training	Name:		Yes	No	
	City: State:				

And tell us about your work history...

List all present and past employment starting with your most recent employer (last five years is sufficient). Account for all periods of unemployment. Please complete this section even if you brought a resume.

1. _____ (____) _____ - _____
 Name of Company Telephone No.

 Type of Business Your Supervisor's Name & Position

 Address & Street City State Zip

Dates of Employment: _____
 From To

 Your Job Title and Duties

 Reason for Leaving

May we contact this employer for a reference? Yes No

2. _____ (____) _____ - _____
 Name of Company Telephone No.

 Type of Business Your Supervisor's Name & Position

 Address & Street City State Zip

Dates of Employment: _____
 From To

 Your Job Title and Duties

 Reason for Leaving

May we contact this employer for a reference? Yes No

3. _____ (____) _____ - _____
 Name of Company Telephone No.

 Type of Business Your Supervisor's Name & Position

 Address & Street City State Zip

Dates of Employment: _____
 From To

 Your Position and Duties

 Reason for Leaving

May we contact this employer for a reference? Yes No

Note: Attach additional page(s) or résumé, if necessary.

References: Almost done. Tell us about some people who know you...
 List three persons not related to you who know about your work performance within the last three years.

1. _____ (____) _____ - _____
 First Name Last Name Telephone No.

 Address & Street City State Zip

 Occupation / Employer No. of Years Acquainted

2. _____ (____) _____ - _____
 First Name Last Name Telephone No.

 Address & Street City State Zip

 Occupation & Position No. of Years Acquainted

3. _____ (____) _____ - _____
 First Name Last Name Telephone No.

 Address & Street City State Zip

 Occupation & Position No. of Years Acquainted

Finally, the legal stuff...

Please read carefully, initial each paragraph and sign below.

 Initials I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material fact on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

 Initials I hereby authorize Steeltown Coffee & Tea / Steeltown Coffee Company, Inc. to thoroughly investigate my references, work record, education and other matters related to my suitability for employment and, further, authorize the references I have listed to disclose to the company any and all letters, reports and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release the Company, my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.

 Initials I understand that nothing contained in the application, or conveyed during any interview which may be granted or during my employment, if hired, is intended to create an employment contract between me and the Company. In addition, I understand and agree that if I am employed, my employment is for no definite or determinable period and may be terminated at any time, with or without prior notice, at the option of either myself or the Company, and that no promises or representations contrary to the foregoing are binding on the company unless made in writing and signed by me and the Company's designated representative.

 Initials Should a search of public records (including records documenting an arrest, indictment, conviction, civil judicial action, tax lien or outstanding judgment) be conducted by internal personnel employed by the Company, I am entitled to copies of any such public records obtained by the Company unless I mark the check box below. If I am not hired as a result of such information, I am entitled to a copy of any such records even though I have checked the box below.

I waive receipt of a copy of any public record described in the paragraph above.

 Date Applicant's Signature